[Your name]

[Your address]

[postcode and city]

[email]

To:

[landlord name]

[address]

[postcode and town]

[city, date]

Dear landlord,

I rent from you the property at [address and city].

I hereby send you the outcome of the points calculation I have made of the property.

I propose to reduce the rent from 1 July 2025 to the corresponding maximum rent, i.e. € [fill in rent].

If you believe that my scoring is incorrect, please explain to me how you think the scoring should be.

If I have not received a response from you in a two weeks, I will assume that you refuse my proposal. In that case, I will submit an application to the Rent Commission.

Yours sincerely,

[name and signature]

Enclosure: Points count